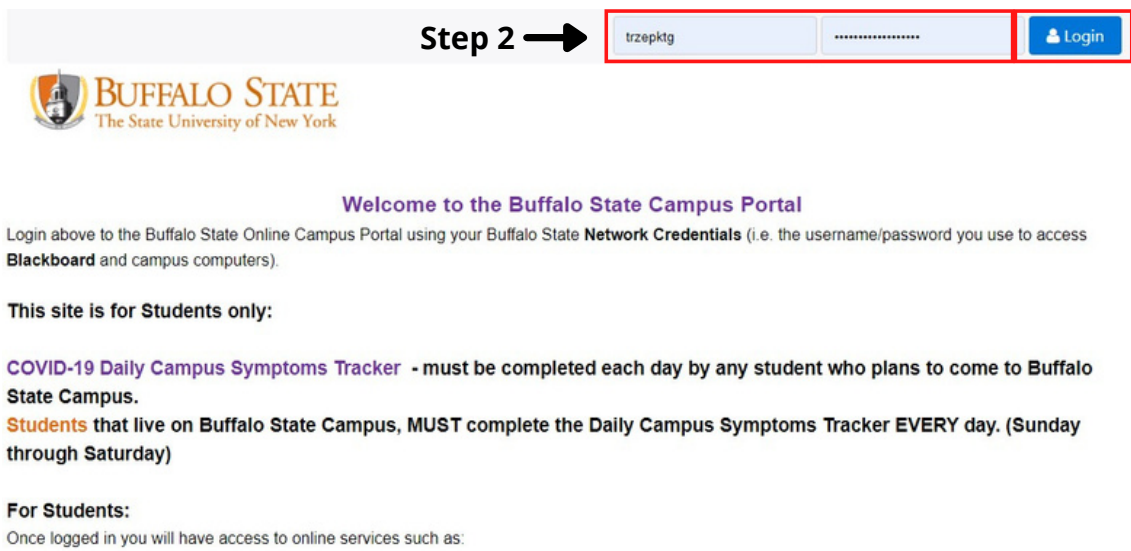


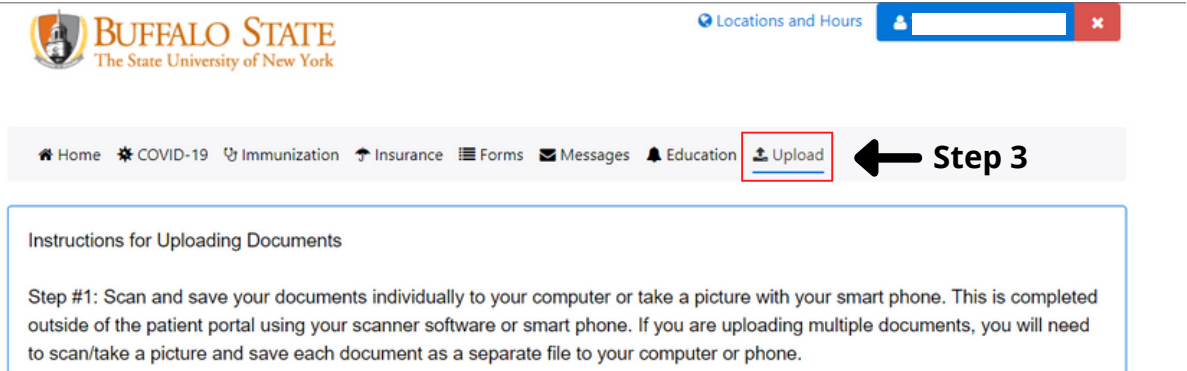
COVID-19 Vaccine Card/Excelsior Pass Upload Instructions

Step 1: Search weigelsp.buffalostate.edu in your web browser

Step 2: Enter your SUNY Buffalo State credentials into the fields and click "Login"



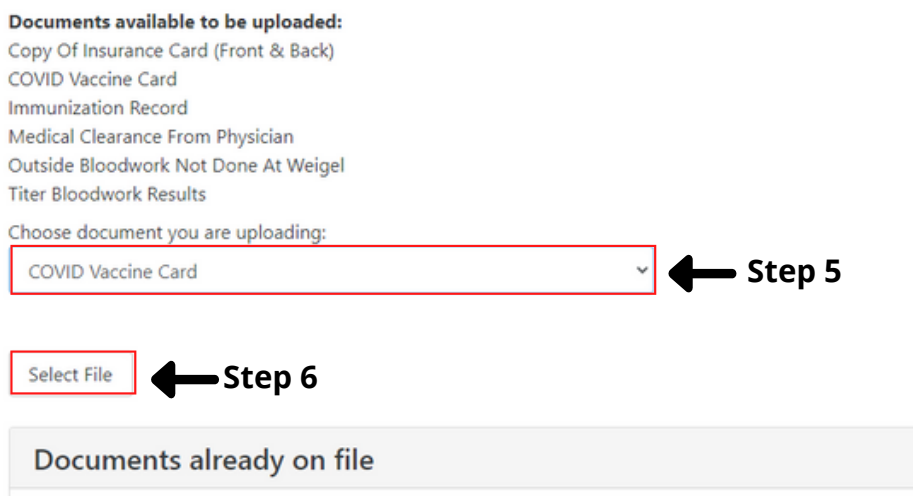
Step 3: Click on the "Upload" tab in your taskbar



Step 4: Scroll down until you see the **Choose document you are uploading** drop down

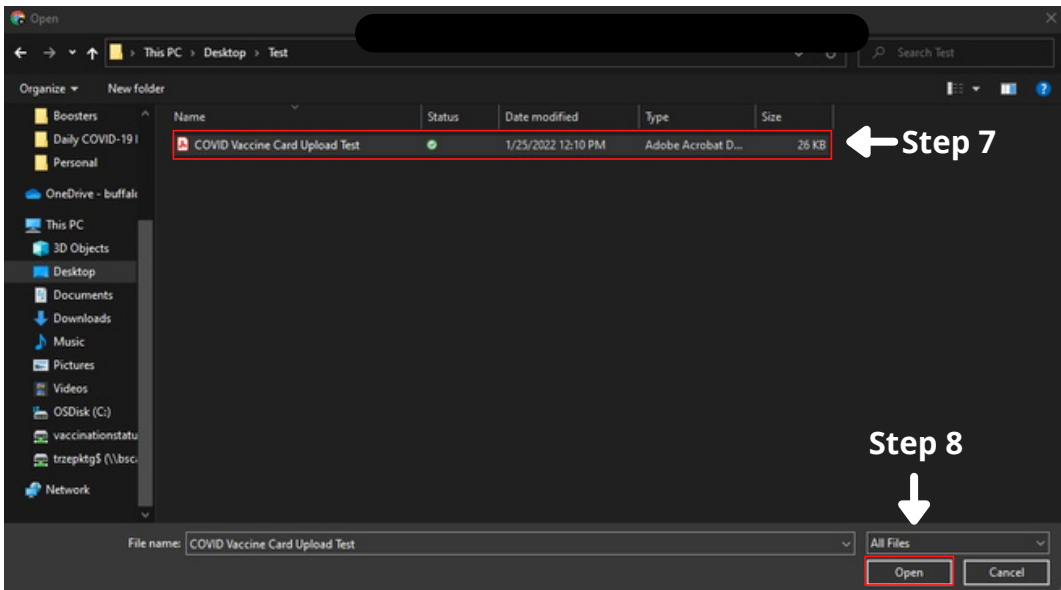
Step 5: Select **COVID Vaccine Card** from the drop down to upload your vaccine card or excelsior pass

Step 6: Click on Select File

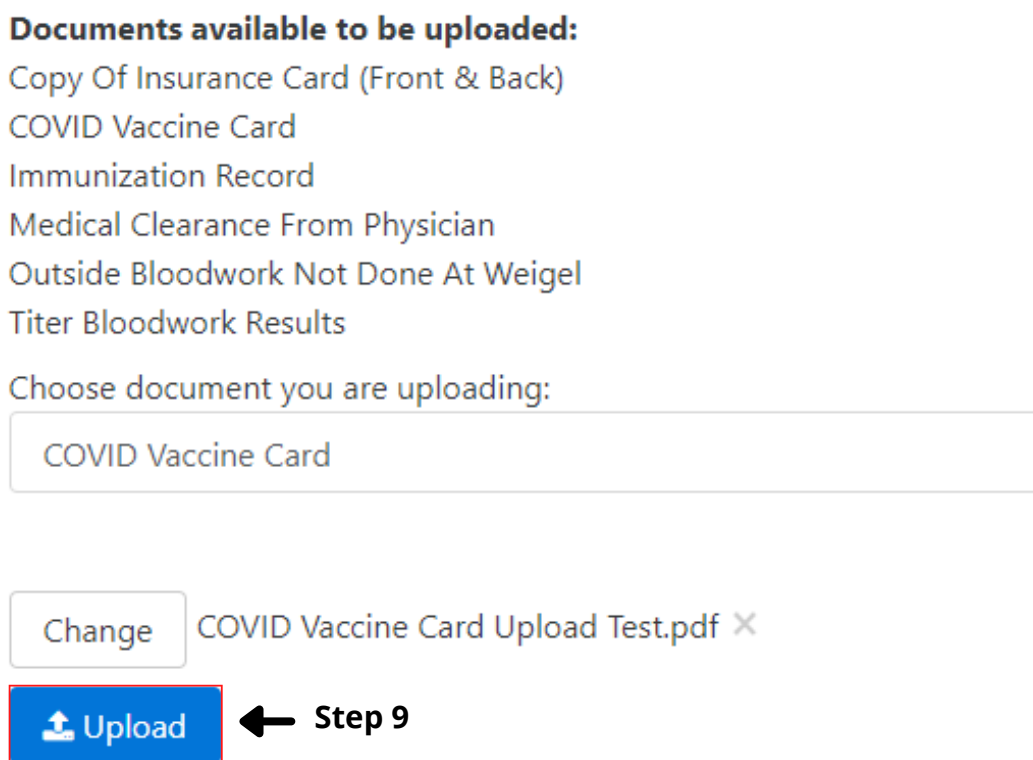


Step 7: Select the copy of your **COVID-19 Vaccine card or Excelsior pass** from your device

Step 8: Click on "Open"



Step 9: Click on the "Upload" button



You have successfully submitted your COVID-19 Vaccination information.